

**Volunteers can only work one position during your two-day event.**

For example, a volunteer who worked as a Cashier on Day One cannot come back and work as a Chip Runner on Day Two. You can schedule volunteers to work more than one shift but schedule them in the same position.

**Ensure all volunteers are aware of the following:**

Chick in the volunteer lounge to receive a nametag. **It is very important that they arrive on time.**

**All volunteers must bring picture ID and Proof of Vaccination with them.**

Volunteers **are not** permitted to play (gamble) at the tables or the slot machines during the 2 days of your organizations license.

**The consumption of alcohol is strictly prohibited before or during shift.**

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Nametags will be supplied and are to be worn at all times.

They may want to bring a book or a handicraft, as there are some quiet times during their shift.

**Volunteer Description**, to help you schedule the right volunteer for the right job.

No experience is necessary, but in the descriptions I've listed helpful suggestions if you have any volunteers with these certain skills. It will help your casino run smoothly.

**GENERAL MANAGER (computer literate)** (works in the Cash Cage)

Participates in the opening and closing of the casino.

Supervises the Cash Cage.

Witnesses "Cash Outs" from players through Cashier.

Fills in for Banker when they are on a break.

Covers for all volunteer positions.

**BANKER (computer literate)**

Fills chip orders as required from the Gaming Floor.

Assists General Manager supervising the Cash Cage.

Witnesses "Cash Outs" from players through Cashier.

**CASHIER (cash handling experience is strongly advised)**

Redeems player's chips for cash.

Minimal amount of computer input is required.

**CHIP RUNNER (somewhat computer literate)**

A courier (runner) for chip orders.

Participates in the opening and closing of games.

**COUNT ROOM SUPERVISOR (computer literate)**

Inputs the count from each drop box.

**COUNT ROOM STAFF (good with working with hands)**

Open and sorts cash from drop boxes.

One person is required to input count from each drop box in computer.

Runs cash through money machines, amalgamates each drop box.